

VILLAGE OF DORCHESTER FINANCE COMMITTEE MEETING

Date: Wednesday, November 8, 2023 6:30 pm
Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. Meeting was called to order by Trustee Schauer at 6:30 pm.
2. In attendance were Trustee Carter, Clerk-Treasurer Sigmund, Deputy Clerk-Treasurer Erikson and Deputy Walters. Trustee Schauer appeared by phone. Trustee Lageman was absent.
3. Motion was made by Trustee Carter, seconded by Trustee Schauer to accept the financial activity for October, 2023. Motion carried 2 – 0.
4. Deputy Walters spoke about dangerous dogs in the Village; this will be added to next month's Agenda.
5. Motion was made by Trustee Carter, seconded by Trustee Schauer to adjourn. Motion carried 2 – 0.
6. Meeting adjourned at 6:44 pm.

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, November 8, 2023
Immediately following the Public Hearing on the 2024 Village Budget
Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. Meeting was called to order by President Schwoch at 7:04 pm.
2. Pledge of Allegiance was recited.
3. In attendance were President Schwoch, Trustee Carter, Trustee Klimpke, Trustee Goldschmidt, Clerk-Treasurer Sigmund, Deputy Clerk-Treasurer Erikson, Clint Penney, Rick Golz and Deputy Walters. Trustee Schauer appeared by phone. Trustee Lageman and Trustee Klemetson were absent. Also in attendance were Scot Balsavich from Cooper Engineering, Shane Steen from Steen Construction, and Randy Rau.
4. Public Input: Randy Rau voiced his concerns over the ETZ Resolution that was passed.
5. Motion was made by Trustee Schauer, seconded by Trustee Carter to approve minutes of the October 4, 2023 Board Meeting. Motion carried 5 – 0.
6. Motion was made by Trustee Klimpke, seconded by Trustee Carter to approve minutes of the October 18, 2023 Special Board Meeting. Motion carried 5 – 0.
7. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to approve October, 2023 Audit Report, and receive November, 2023 Audit Report from Deputy Clerk-Treasurer. Motion carried 5 – 0.
8. Water/Sewer Supervisor Golz reported that everything is running well with the water. The phosphorus bugs have been started, and it will be a couple of months before we see any real change.

9. Public Works Supervisor Penney reported that 2nd Street has the first lift on it, but the second lift will occur next year. Steen Construction put down 2-1/2 feet of breaker in parking lot area. Public Works has been sweeping the roads, and will start hauling salt to get ready for winter weather. The Block Hotel Park now has power, and Christmas lights will arrive soon to decorate that corner and the light poles.
10. Deputy Walters mentioned that he will attempt to switch up his hours to help keep parking on the roads this winter under control.
11. Deputy Clerk-Treasurer Erikson reported that we are trying to tidy up some paperwork, such as the street projects.
12. Trustee Goldschmidt reported that the next library meeting is Monday, November 20, 2023.
13. Memorial Hall update: Bowling income was \$986, and hall rentals were \$1,115, for a total of \$2,101. Every weekend in October and November are rented.
14. Memorial Hall is looking into getting security cameras. The library has security cameras that will need to be installed. Deputy Walters would like to go through Computer TR to help secure the area using those cameras. He is still working on the Neighborhood Watch program. He will have to update this program, but he already has a couple of volunteers. He is also “cracking down” on ATV’s driving through the park and driving on private property.
15. Zoning: Building Permits Update – Pac Knife Sales, LLC – sign, Michael Hryndej – garage at 490 S. Pine Street
16. Scot Balsavich from Cooper Engineering reported that all the paperwork is completed regarding the Street Project/Lift Station.
17. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to table discussion and possible action on Deputy Walters’ suggestions regarding dangerous dogs in the Village. Motion carried 5 – 0.
18. Motion was made by Trustee Klimpke, seconded by Trustee Goldschmidt to approve Resolution 336 – Authorizing an Increase in the Village Garbage Rate. Motion carried 5 – 0.
19. Motion was made by Trustee Goldschmidt, seconded by Trustee Klimpke to approve Resolution 337 – Authorizing an Increase in the Village Sewer Rate. Motion carried 5 – 0.
20. Motion was made by Trustee Klimpke, seconded by Trustee Carter to approve Resolution 338 – Authorizing the Village to Borrow Funds from Forward Bank to Finance the Purchase of a John Deere 670G Motor Grader. Motion carried 5 – 0.
21. Motion was made by Trustee Goldschmidt, seconded by Trustee Klimpke to approve Resolution 339 – Authorizing the Adoption of the 2024 Budget and Setting the Tax Levy. Motion carried 5 – 0.
22. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to leave the snowmobile routes for 2023-2024 through the Village as is. Motion carried 5 – 0.
23. Motion was made by Trustee Klimpke, seconded by Trustee Carter to get new quotes for new energy efficient furnaces for the Village Shop and Well House #2. Motion carried 5 – 0.
24. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to pay back Future Expenditures \$51,624.00 from Memorial Hall Roof Project. Motion carried 5 – 0.

25. Motion was made by Trustee Klimpke, seconded by Trustee Goldschmidt to table discussion and possible action on Pay Request #3 in the amount of \$81,432.17 from Steen Construction, dated 10/18/2023, until #26 has been discussed.
26. Motion was made by Trustee Goldschmidt, seconded by Trustee Klimpke to approve Change Order #3 from Steen Construction, dated 10/18/2023. Motion carried 5 – 0.

Re-open Item 25: Motion was made by Trustee Klimpke, seconded by Trustee Goldschmidt to pay all retainage and all amounts due to Steen Construction as a final payment of \$81,432.17. Motion carried 5 – 0.
27. Shane Steen of Steen Construction decided that their charge of interest in the amount of \$6,598.46 and our possible charges of liquidated damages cancel each other out.
- 28. No need for Closed Session as this was settled in Item 27.**
29. Next Board Meeting: December 6, 2023.
30. Motion was made by Trustee Schauer, seconded by Trustee Carter to adjourn. Motion carried 5 – 0.
31. Meeting adjourned at 8:05 pm.

Tracey Sigmund, Clerk-Treasurer